

To,  
The Director,  
PDPM IIITDM  
Jabalpur

Date: April 12, 2019

Sub: Clarification in the manpower tender and modification in manpower requirement.

Respected sir,

Pre-bid meeting with the vendors was held on April 12, 2019 at 03:00 pm in conference room of the Institute. Based on discussion, it is proposed to upload following clarification with reference to queries raised.

Document reference	Existing clause	Clause after modification
Page no. 4, Note 4 of section 2.1.2 Financial Bid	If any Firm/ Agency quotes service charges <b>0 (Zero)</b> , their quote will be summarily rejected without any further consideration. (Quote less than <b>1% (One Percent)</b> will be treated as zero)	If any Firm/ Agency quotes service charges <b>0 (Zero)</b> , their quote will be summarily rejected without any further consideration. (Quote less than <b>1% (One Percent)</b> will be treated as zero). Income Tax TDS is applicable only on the service charge.
Page no. 13, Point 'd' of section 8. MODE OF PAYMENT	Payment towards statutory liabilities like bonus, gratuity etc. (if quoted) will be made as and when due on reimbursement basis.	Payment towards statutory liabilities like bonus. (if quoted) will be made as and when due on reimbursement basis.
Page no. 26, Annexure VII, Financial Bid	Existing annexure VII	Modified annexure VII is enclosed herewith

## Annexure VII

### FINANCIAL BID FORMAT

(Envelope II - superscribing Financial Bid for Providing Manpower Services to IIITDM Jabalpur)

(Date)

Name of the Firm/Agency: -----

S. No.	Overheads	Amount
1	Manpower salary	As per Central Minimum wage rates <b>(Don't write anything in this column)</b>
2	Bonus, EPF and ESI contribution	As per Bonus Act, EPF Act and ESIC Act <b>(Don't write anything in this column)</b>
3	Service charge of contractor (Quote in percentage % only)	
4	GST - As per prevailing govt. norms	

#### Note:

1. If a firm quotes 'Nil' service charge or less than 1% (One percent) service charge shall result in rejection of the bid.
2. The Price Bid shall contain Agency's Overhead/ Service Charges, and other Statutory Tax/Liabilities (Excluding GST).
3. In case financial bid is not submitted separately and combined with technical bid, the bids will be summarily rejected.
4. The service charges are to be quoted in whole number or decimal number, not in fraction. If quoted in decimal maximum two digit after decimal point is to be considered e.g. if bid is quoted as 2.176, only 2.17 will be considered and number 6 will be discarded.

#### Declaration

I ..... (Name & Designation) s/o ..... resident of .....do hereby declare as under:

1. That I am the authorized person to sign this tender form under a resolution no ..... dated ..... (*The same is attached herewith*).
2. That the bidder has read & understood all terms & conditions and the same are acceptable to us.
3. That all the information submitted herein is true and nothing material has been concealed.
4. That the bidder shall submit any evidence or document as requested by **PDPM IIITDM Jabalpur**.
5. That the bidder undertakes to render PDPM IIITDM Jabalpur free from all and any kind of liability and consequences resulting out of this present agreement.

Date: -----

Place:-----

Signature of authorized person:

Name:-----

Designation:-----

Seal: